

# ORDINANCE NO. 1084

## AN ORDINANCE ADOPTING SECTION 2-21 ESTABLISHING CASH AND IN-KIND DONATION PROCEDURES

**WHEREAS**, from time to time the City of Fort Morgan provides cash and in-kind services donations to various organizations that benefit the Community through services or events; and,

**WHEREAS**, the current procedure for obtaining in-kind services is located in the City of Fort Morgan General Policy Book; and,

**WHEREAS**, there is no Council procedure for requesting cash donations; and,

**WHEREAS**, the Fort Morgan City Council has placed a priority on changing policies into ordinances; and,

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF FORT MORGAN, COLORADO** that Sec. 2-21 is hereby adopted as follows:

### **Section 1. Adoption of Sec. 2-21 Requests for Cash and In-Kind Donations**

(a) Except as provided in (b) of this section, all requests for in-kind services or cash donations by an organization that provides a service for the community or that organizes a community event shall be made by application to the City Treasurer. Such application shall be submitted on or before the first day of September for consideration in the budget process for the upcoming year and shall identify the need in the community for the expense and the benefit such expense will provide to the community. The application will then be presented to Council at the second work session in September. Council will vote to approve or deny requests at the first regular meeting in October.

(1) Only non-profit organizations are eligible for cash donations. All organizations that wish to receive a benefit under this section must apply annually.

(2) The City Council may consider providing cash donations and in-kind services on applications received after the first of September if the event or service is new and was not established prior to the September deadline, and City Council has budgeted discretionary funding for this purpose in the current budget.

(b) All requests that are equal to or less than \$1,000.00 of in-kind services for events sponsored by a non-profit may be submitted by application to the City Manager at anytime for approval.

**Section 2.** This Ordinance hereby repeals and supersedes all policies or resolutions pertaining to the subject of Sec. 2-21.

INTRODUCED, READ AND PASSED UPON FIRST READING this 7<sup>th</sup> day of July, 2009, for publication once in a newspaper of the City of Fort Morgan, Colorado, at least ten days before its final passage.

THE CITY COUNCIL OF THE CITY OF  
FORT MORGAN, COLORADO

[ SEAL ]

BY: */s/ Jack L. Darnell*  
Mayor

ATTEST:

*/s/ Andrea J. Strand*  
City Clerk

FINALLY PASSED, ADOPTED AND APPROVED this 21<sup>st</sup> day of July, 2009, for publication once in the newspaper of the City of Fort Morgan, Colorado, within five days of the final passage, to take effect five days after final publication.

THE CITY COUNCIL OF THE CITY OF  
FORT MORGAN, COLORADO

[SEAL]

BY: */s/ Jack L. Darnell*  
Mayor

ATTEST:

*/s/ Andrea J. Strand*  
City Clerk

STATE OF COLORADO     )  
COUNTY OF MORGAN     )  
CITY OF FORT MORGAN    )

**CERTIFICATE**

I, Andrea Strand, the duly appointed, qualified and acting Clerk of the City of Fort Morgan, Colorado, do hereby certify and attest that the foregoing **Ordinance No. 1084** was, as a proposed **Ordinance** duly and legally presented to the City Council of the City of Fort Morgan, Colorado, at a Regular Meeting on the 7<sup>th</sup> day of July, 2009. Said **Ordinance**, as proposed, was duly read at length at said regular meeting, and thereafter the same was, on the 10th day of July, 2009, published in the *Fort Morgan Times*, a daily newspaper of general circulation published and printed in the City of Fort Morgan, Morgan County, Colorado. Said proposed **Ordinance** was again taken up and read a second time, duly and legally passed, approved and adopted at a Regular Meeting of the City Council held on the 21<sup>st</sup> day of July, 2009. Within five (5) days after its final passage, said **Ordinance** was published in the *Fort Morgan Times*, a daily newspaper of general circulation published and printed in the City of Fort Morgan, Morgan County, Colorado.

*/s/ Andrea Strand*  
City Clerk