



## **FORT MORGAN MUNICIPAL GOLF COURSE GOLF COURSE ADVISORY BOARD – BYLAWS**

### **ARTICLE I NAME**

- Section 1. The name of this organization is the Golf Course Advisory Board (hereinafter “the Board”). The Board shall have those advisory responsibilities authorized by Fort Morgan City Council.

### **ARTICLE II MEMBERSHIP AND RESPONSIBILITIES**

- Section 1. The Board is comprised of five (5) members. The City Clerk shall advertise for open positions and forward the application to the Board’s City Council Representative who will make recommendation of appointment to City Council. The Chairperson or designee may attend City Council meetings to make recommendations. (Revised by Res 09 03 05)

- Section 2. The Board will consist of five (5) adult citizen members. At any given time, members shall consist of one (1) Men’s Golf Association Representative; one (1) Ladies Golf Association Representative; one (1) city resident; and two (2) other city or county residents. The Board will maintain a representation of at minimum three (3) city residents at all times. Members who move out of the City limits during their term shall resign unless a non-resident member position is vacant. A City Council representative, the Head Golf Professional and the Superintendent of Golf and Cemetery shall serve as technical non-voting advisors.

A Board appointment shall be for two (2) years. Men’s and Ladies Association Representative may be replaced at one (1) year intervals if needed. Vacancies occurring on this Board shall be filled for the unexpired term pursuant to Sec. 1 of this Article II. (Revised by Res 09 03 05)

All members appointed to the Board shall be allowed only one (1)

reappointment or two (2) full terms, whichever is longer. In the event there are no applicants for a position on the Board, then a term-limited member may apply for the vacancy. Nothing in this rule prohibits any person from applying for a vacancy after they have been off the Board for at least one (1) term.

(Revised by Res 09 03 05)

- Section 3. A Board member may be removed by a majority vote of the Board members and only upon a showing of good cause.
- Section 4. A Board member shall be expected to attend all meetings. Failure to attend three (3) consecutive meetings may lead to removal from the Board pursuant to Article II, Sec. 3 of these Bylaws.
- Section 5. A Board member shall not receive a salary nor other compensation for services as a Board member.
- Section 6. The Board shall act as an advisory board and shall have the following functions:
- a. To work in cooperation with the Golf Course Department Heads and other golf-related organizations in order to plan and implement programs and facilities for community residents.
  - b. To study, investigate and advise City Council in matters of long-range planning for the development, improvement and maintenance of golf facilities and services.
  - c. To obtain input from the community and make recommendations to Staff and City Council.
  - d. To study, investigate and advise City Council in matters regarding rules, regulations and policies as the Board believes necessary and proper for the management and use of the public golf facilities.
  - e. To study, investigate and advise City Council in matters regarding tournaments and sponsorships.
  - f. To study, investigate and advise City Council on matters regarding the operating budgets, fees and charges of the Fort Morgan Municipal Golf Course.
  - g. To assist the Golf Course Department Heads with development of marketing and promotion strategies.
  - h. To be an advocate for the Fort Morgan Municipal Golf Course to the community.

**ARTICLE III  
OFFICERS AND DUTIES**

- Section 1. The Officers of the Board shall be a Chairperson, Vice Chairperson and Secretary. The Board may name other such officers as it deems to be needed.
- Section 2. Officers shall be elected annually at the last regular meeting of the year for the following year and shall serve one year.
- Section 3. The Chairperson shall preside at all meetings of the Board, performing duties normally associated with that office. The Chairperson, or his/her designee, shall report to City Council at a scheduled public meeting, as requested by Council, to make reports to Council on the activities of the Board. (Revised by Res 09 03 05)
- Section 4. The Vice Chairperson shall serve in the absence of the Chairperson.
- Section 5. The Secretary shall be responsible for the minutes of the Board and other duties assigned by the Chairperson.

**ARTICLE IV  
MEETINGS**

- Section 1. The regular meeting of the Board should be held quarterly on the second Thursday of January, April, July, and October at 4:30 p.m.. unless rescheduled. Special meetings may be held at any time when called by the Chairperson or at the request of the majority of the Board, Golf Course Department Heads or Director of Community Services. All members must be notified in advance of a special meeting.
- Section 2. No meeting shall be conducted without a quorum and a quorum shall consist of a majority of the voting members, identified as three (3).

**ARTICLE V  
AMENDMENTS**

- Section 1. Amendments to these bylaws or to any Policy documents of the Board must be agreed to by a majority of the Board and approved by City Council.

Certified by: /s/ John J. Brennan  
City Clerk