FORT MORGAN MUNICIPAL AIRPORT

AIRPORT ADVISORY BOARD – BYLAWS

ARTICLE I
NAME

Section 1.   The name of this organization is the Airport Advisory Board (hereinafter "the Board"). The Board shall have those advisory responsibilities authorized by the Fort Morgan City Council.

ARTICLE II
MEMBERSHIP AND RESPONSIBILITIES

Section 1.   The Airport Advisory Board is comprised of seven (7) members. The City Clerk shall advertise for open positions and forward the application to the City Council Representative who will make recommendation of the appointment to City Council. (Revised by Res 09 03 05)

Section 2.   Of the seven (7) Board members, two (2) non-residents, who live outside the City limits of Fort Morgan, but within Morgan County, may sit on the Board. If a member moves out of the City limits during their term they shall resign, unless at least one of the non-resident positions is not already filled. The Airport Manager and the City Manager shall serve as technical, non-voting advisors.

Section 3.   The Board appointments shall be for three years. Vacancies occurring on the Board shall be filled for the unexpired term pursuant to Sec. 1 of this Article II. (Revised by Res 09 03 05)

Effective with terms beginning on or after April 1, 2009, all members appointed to the Board shall be allowed only one (1) reappointment or two (2) full terms, whichever is longer. In the event there are no applicants for a position on the Board, then a term-limited member may apply for the vacancy. Nothing in this rule prohibits any person from applying for a vacancy after they have been off the Board for at least one (1) term. (Revised by Res 09 03 05)

Section 4.   A Board member may be removed by a majority vote of the Board members, and only upon a showing of good cause.

Section 5.   A Board member shall not receive a salary or other compensation for services as a Board member.

Section 6.   Members shall complete a training program within six (6) months of their appointment. All Board members serving as of April 1, 2009, shall complete their training by September 2009. Training shall be provided by the City Manager and the City Attorney. (Revised by Res 09 03 05)

Section 7.   The Board shall recommend to the City Manager in long-range planning, "capital" improvements, operation, maintenance and other policies meant to improve the operations of the Fort Morgan Municipal Airport.

ARTICLE III
OFFICERS AND DUTIES

Section 1.   The Officers of the Board shall be a Chairperson, Vice Chairperson and Secretary. The Board may name other such officers as it deems to be needed.

Section 2.   Officers are elected annually at the regular meeting of the Board in January and shall take office, serving one year.

Section 3.   The Chairperson shall preside at all meetings of the Board, performing duties normally associated with that office. The Chairperson, or his/her designee, shall report to City Council at a scheduled public meeting, as requested by Council, to make reports to Council on the activities of the Board. (Revised by Res 09 03 05)

Section 4.   The Vice Chairperson shall serve in the absence of the Chairperson.

Section 5.   The Secretary shall be responsible for the minutes of the Board and other duties assigned by the Chairperson.

ARTICLE IV
MEETINGS

Section 1.   The regular meeting of the Board shall be held the second Wednesday of each month or special meetings may be held at anytime when called by the Chairperson or at the request of the majority of the Board, or City Manager. **All** members must be notified in advance of a special meeting.

Section 2.   No meeting shall be conducted without a quorum and a quorum shall consist of a majority of the voting members.

ARTICLE V
AMENDMENTS

Section 1.   Amendments to these Bylaws or to any Policy documents of the Board must be agreed to by a majority of the Board and approved by City Council.

Certified By: *John J. Brennan*
                 City Clerk