



**FORT MORGAN MUNICIPAL AIRPORT  
AIRPORT ADVISORY BOARD – BYLAWS**

**ARTICLE I  
NAME**

Section 1. The name of this organization is the Airport Advisory Board (hereinafter “the Board”). The Board shall have those advisory responsibilities authorized by the Fort Morgan City Council.

**ARTICLE II  
MEMBERSHIP AND RESPONSIBILITIES**

Section 1. The Airport Advisory Board shall be comprised of seven (7) members. The City Clerk shall advertise for open positions and forward the application to the City Council Representative who will make recommendation of the appointment to City Council.

Section 2. Board members shall reside within Morgan County. Preference shall be given to applicants who reside within the City limits and have aircraft based at the airport or reside within Morgan County and own a business or property within the City limits or have aircraft based at the airport. If a member moves out of the Morgan County limits during their term they shall resign. The Airport Manager and the City Manager shall serve as technical, non-voting advisors.

Section 3. The Board appointments shall be for three years. Vacancies occurring on the Board shall be filled for the unexpired term pursuant to Sec. 1 of this Article II.

Effective with terms beginning on or after April 1, 2009, all members appointed to the Board shall be allowed only one (1) reappointment or two (2) full terms, whichever is longer. In the event there are no applicants for a position on the Board, then a term-limited member may apply for the vacancy. Nothing in this rule prohibits any person from applying for a vacancy after they have been off the Board for at least one (1) term.

- Section 4. A Board member may be removed by a majority vote of the Board members, and only upon a showing of good cause.
- Section 5. A Board member shall not receive a salary or other compensation for services as a Board member.
- Section 6. Members shall complete a training program within six (6) months of their appointment. All Board members serving as of April 1, 2009, shall complete their training by September 2009. Training shall be provided by the City Manager and the City Attorney.
- Section 7. The Board shall recommend to the City Manager in long-range planning, "capital" improvements, operation, maintenance and other policies meant to improve the operations of the Fort Morgan Municipal Airport.

### **ARTICLE III OFFICERS AND DUTIES**

- Section 1. The Officers of the Board shall be a Chairperson and Vice Chairperson. The Board may name other such officers as it deems to be needed.
- Section 2. Officers are elected annually at the regular meeting of the Board in January and shall take office, serving one year.
- Section 3. The Chairperson shall preside at all meetings of the Board, performing duties normally associated with that office. The Chairperson, or his/her designee, shall report to City Council at a scheduled public meeting, as requested by Council, to make reports to Council on the activities of the Board.
- Section 4. The Vice Chairperson shall serve in the absence of the Chairperson.
- Section 5. A Secretary, who will be the City Manager or Designee, shall be responsible for maintaining all records of Board proceedings and other duties as is necessary, and need not be elected by the Board for this purpose.

### **ARTICLE IV MEETINGS**

- Section 1. The regular meeting of the Board shall be held the second Wednesday of each month or special meetings may be held at anytime when called by the Chairperson or at the request of the majority of the Board, or City Manager. **All** members must be notified in advance of a special meeting.

Section 2. No meeting shall be conducted without a quorum and a quorum shall consist of a majority of the voting members.

**ARTICLE V  
AMENDMENTS**

Section 1. Amendments to these Bylaws or to any Policy documents of the Board must be agreed to by a majority of the Board and approved by City Council.

Certified By: *John J. Brennan*  
City Clerk