

# 2026 FAÇADE IMPROVEMENT GRANT

## Rules & Application Form

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CITY OF FORT MORGAN

# PROGRAM RULES



## Purpose

The Facade Improvement Program is a reimbursement grant program provided to a business and/or commercial property owner for the improvement of existing buildings throughout the City of Fort Morgan. The Downtown Corridor will receive priority consideration. However, the grant is open to eligible commercial buildings located on other adjacent and designated business zoned areas. Applications will be considered for funding until April 30, 2026, or until available budgeted funds have been committed. If available funding exists after that date, grant requests will be considered on a case-by-case basis.

## Process

- The applicant will complete an application and submit to the City's Economic Development Department.
- The applicant will be contacted by the program administrator to arrange an onsite meeting to discuss concept of the project and take photos of the property.
- If approved, the applicant will receive a Letter of Commitment specifying amount of grant and time frame in which work must be completed. The City aims to fund as many projects as possible and will not tie up funds with applicants who are not completing their projects. **Projects that began before the Letter of Commitment was issued will be disqualified from the grant program.**
- The applicant is responsible for contacting the program administrator once the work is completed. The applicant must provide proof of payment for all eligible expenses listed on the application. If work is deemed in compliance, the applicant will receive grant funds via a check within 30 days of submitting required paperwork.

## Grant Specifics

- Grants may be awarded for up to 50% of the total cost of a qualified facade with a maximum grant award of up to \$5,000.
- Applicants must have matching funds at time of application. Labor provided by the applicant cannot be charged against the grant.
- All applicants must currently own or be leasing the property at the time of the application and have permission from the owner (if applicant is not owner).
- Grants will be awarded on a reimbursement basis once the applicant has completed the proposed repairs and all required documentation has been submitted.
- Applicant is responsible for contacting the planning, zoning & building department for applicable permits and inspections. Applicant must adhere to all City codes and design standards.
- Grants will not be revised once approved due to changes in the scope of work or costs.
- The City of Fort Morgan retains discretionary authority to deny any application.
- There are not grant "carry-overs" into a different fiscal year. All projects must be completed and reimbursement paperwork submitted by **November 30, 2026**, in order to receive approved reimbursement.

# Program Rules Continued



## ELIGIBLE EXPENSES

Only exterior front facing improvements are eligible. Exceptions regarding "front facing" can be considered on a case-by-case basis.

Costs can include, but are not limited to the following:

- Painting
- Window replacement or restoration
- Door replacement or restoration
- Awnings/Canopies
- Lighting
- Sign replacement or repair
- Creation of outdoor patio area
- Labor (other than the applicant)
- Consultant fees
- Landscaping immediately adjacent to the property
- Facade brick repair
- Stucco

## INELIGIBLE EXPENSES

- Interior improvements
- Labor by the applicant
- Billboards/Advertising
- Parking lots
- Interior renovations
- Refinancing of existing debt
- Property acquisition
- Delinquent payment of any type
- Improvements in progress/completed prior to approval & receipt of commitment letter
- Permitting and review fees
- Home-based businesses are not eligible for grant funds

## APPLICATION SUBMISSION

Submit completed application & signed W-9 to:

**Sandy Engle/Economic Development Specialist**  
**sandy.engle@cityoffortmorgan.com**  
**110 Main Street, Fort Morgan, CO 80701**

# GRANT APPLICATION



## CONTACT INFORMATION

**APPLICANT NAME:**

Building Owner \_\_\_\_\_

Building Tenant \_\_\_\_\_

Is Applicant (please select one):

the owner

the tenant

both

**APPLICANT PHONE:** \_\_\_\_\_**APPLICANT EMAIL:** \_\_\_\_\_

## PROPERTY/BUSINESS INFORMATION

**BUSINESS NAME:** \_\_\_\_\_**PROPERTY ADDRESS:** \_\_\_\_\_**MAILING ADDRESS** (if different) \_\_\_\_\_

## CRITERIA

Are you in the historic downtown corridor?  Yes  No

Property owner (if different from applicant)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you have permission from the owner?  Yes  NoAre repairs front facing?  Yes  No

If no, explain location of proposed improvements: \_\_\_\_\_

Have you received grant funds for this property previously?  Yes  No

If yes, explain grant type, date, and amount received: \_\_\_\_\_

Grant amount requested: \_\_\_\_\_

Do you have matching funds secured?  Yes  No

Proposed improvement completion date: \_\_\_\_\_

# GRANT APPLICATION

## Continued



### Repairs

Please list and describe all eligible expenses and estimated costs below. Attach recent estimates of project work to be performed.

### Associated Costs:

**TOTAL IMPROVEMNT COST:**  
**GRANT AMOUNT REQUESTED:**

*By signing below, I certify that I have read and understand the grant regulations. I agree to abide by the conditions set forth in this and other associated grant documents.*

Signature